



Robert s Rules For Dummies (Mixed media product)

By C. Alan Jennings

John Wiley Sons Inc, United States, 2004. Mixed media product. Book Condition: New. 232 x 160 mm. Brand New Book. If you belong to any type of organization-from school board to garden club to bowling league to trade association-chances are this book can save you many boring meeting minutes. Robert s Rules of Order Newly Revised is the current authoritative guide for properly conducting everything from sessions of the U.S. Senate or House of Representative to meetings of neighborhood associations. This friendly guide translates Robert s Rules into principles you can understand and apply the next time Billy Bully tries to dominate the discussion or Debbie Dictator issues another edict. If you ve ever been frustrated at the way condominium association business was (or wasn t) conducted or fidgeted while PTA members debated whether to have goldfish or pencils as prizes for the elementary school carnival, this is the book for you. Written by a Professional Registered Parliamentarian, it covers: * The basics of bylaws that establish the real framework of your organization, and nine things that should be covered* The requirements for a legal meeting* How to use an agenda to plan your meeting and keep things on track*...



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Reviews

Good eBook and helpful one. It really is writter in straightforward words and phrases and never confusing. I am just effortlessly could possibly get a enjoyment of looking at a published book.

-- **Romaine Rippin**

The book is great and fantastic. it absolutely was writtern very properly and beneficial. It is extremely difficult to leave it before concluding, once you begin to read the book.

-- **Lyda Davis II**